

MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL

Thursday, January 15, 2026

Call to Order

Deputy Mayor Loren Lehman called the meeting to order at 7:00 p.m. at City Hall.

Roll Call

Members Present: Deputy Mayor Lehman, Councilor Wendt, Councilor Sims

Members Absent: Mayor Fort and Councilor Thydean

Others Present: Holly Hoy, Preston Hoy, Kory Williams, Austin Schaaf

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Councilor Sims, seconded by Councilor Wendt, to approve the agenda as presented. Motion carried.

Approval of Minutes

A motion was made by Councilor Wendt, seconded by Councilor Sims, to approve December 18, 2025, Regular Meeting Minutes. Motion carried.

Consent Agenda

A motion was made by Councilor Wendt, seconded by Councilor Sims, to approve the consent agenda. Motion carried.

Items approved under the consent agenda included:

- Monthly bills for December
- Water and sewer service terminations
- J & D Family Foods – Cigarette License
- Northern Disposal LLC – Garbage License
- Mel’s Corner Service – 3.2 Beer License (Off-Premises Consumption)
- Hazelwood Corporation – Vending License
- American Legion – Bingo Licenses for January & February
- Friend’s Garbage Service, LLC – Garbage/Refuse Collection License
- Thank you card from Anthony Boorman for last year’s scholarship
- Voyageur Country ATV Club – November Meeting Minutes & 2026 Meeting Schedule
- Koochiching Technology Initiative – December Meeting Minutes

Public Hearings

Preston Hoy thanked the Council for allowing use of the community building for his Community Christmas Event.

Petitions, Requests, and Communications

None.

Reports of Officers, Boards, and Committees

Ambulance Department

No report; no representative present.

Fire Department

No report; no representative present.

Maintenance Department

Maintenance Supervisor Kory Williams reported that the department has been busy plowing, flooding the ice rink, repairing equipment, and completing year-end reporting.

Financial Report

The financial report was presented by Holly Hoy.

A motion to approve the report was made by Councilor Sims, seconded by Councilor Wendt. Motion carried.

SnoFun Report

Councilor Wendt distributed the SnoFun Days schedule, including a medallion hunt and raffles.

Councilor Lehman made a motion to approve up to \$500 for event advertising, to be paid from the Economic Development Fund. Councilor Sims seconded the motion. Motion carried.

Unfinished Business

Blandin Foundation Grant

Community Design Group Director Antonio Rossell provided an update on the comprehensive plan, noting that it includes actions, ideas, initiatives, and information on studies and investments.

Little Fork River Watershed

Recent focus has been on potential stormwater and groundwater projects. The city will be consulting with Engineer Jason Chopp of Short Elliot Hendrickson, along with the Maintenance Supervisor regarding these concerns.

Three S Design Proposal

Austin Schaaf presented an outline of services and described the discovery phase. He noted that although significant setup work is required, he will not be charging an hourly rate. Councilor Wendt made a motion to accept the Three S Design proposal. Councilor Sims seconded the motion. Motion carried.

Ordinance No. 127 – Amending the Zoning Ordinance

Councilor Wendt made a motion to approve the second reading of Ordinance No. 127, Amending the Zoning Ordinance. Councilor Sims seconded the motion. Motion carried.

New Business

Annual Appointments and Designations

Councilor Sims made a motion to approve the 2026 Council Designations and Appointments. Councilor Wendt seconded the motion. Motion carried.

Resolution 2026-1: Mileage and Meal Reimbursement Rates

Council reviewed the 2026 reimbursement rates. Councilor Wendt made a motion to increase the mileage reimbursement rate to 72 cents per mile, aligning with the IRS rate. Councilor Sims seconded the motion. Motion carried.

Resolution 2026-2: Accepting Audit Proposal

Councilor Wendt made a motion to accept the audit proposal from Brady Martz. Councilor Sims seconded the motion. Motion carried.

Resolution 2026-3: Authorizing Grant Application to LCCMR for Littlefork Public RV Campground

This item was tabled until a full council is present due to the scope of discussion required.

Miscellaneous

Meeting Time Adjustment

Councilor Wendt made a motion to change the regular monthly meeting time from 7:00 p.m. to 4:00 p.m. on the third Thursday of each month. Councilor Sims seconded the motion. Motion carried.

*****Note: Meeting times are subject to change based on Councilors' work schedules.**

Adjournment

A motion to adjourn was made by Councilor Wendt, seconded by Councilor Sims. Motion carried. The meeting adjourned at 8:43 p.m.

Attest: Holly Hoy, City Clerk

Approved: Mayor Mike Fort