

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Thursday, October 16, 2025

Call to Order

Mayor Mike Fort called the meeting to order at 7:00 p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mayor Fort, Councilor Lehman, Councilor Wendt, Councilor Thydean, and Councilor Sims

Members Absent: None

Others Present: Holly Hoy, Kory Williams, Tim McClellan and Preston Hoy

Pledge of Allegiance was recited.

Approval of Agenda/Additions

A motion was made by Councilor Wendt, seconded by Councilor Thydean, to approve the agenda. Motion carried.

Approval of Minutes

A motion was made by Councilor Wendt, seconded by Councilor Lehman, to approve September 18, 2025, Regular meeting minutes, with the exception of adding an “s” to Councilor Sims name under “Approval of Minutes”. The motion carried unanimously.

Consent Agenda

A motion was made by Councilor Lehman, seconded by Councilor Sims, and carried out unanimously, to approve the consent agenda.

1. Monthly bills allowed for September
2. Water sewer service terminations
3. MN Local Leaders for Local Control to End Gun Violence
4. Koochiching Technology Initiative September Meeting Minutes
5. Voyageur Country ATV Club September Meeting Minutes
6. Worker’s Compensation update
7. Approve American Legion Bingo License Nov 1st, 2025

Public Hearings

1. None

Petitions, Requests, and Communications

1. MN Warn/ National Rural Water Association (NRWA) - Terah Rinerson visited Littlefork on September 30th to discuss emergency preparedness plans. She complimented city maintenance crew for their preparation with backup plans, generators, etc.
2. MN Toward Zero Deaths Meeting - Quarterly meeting was held September 23rd. This is a massive statewide effort, and interesting information was shared regarding traffic fatalities and how aging is a factor, not just driving while impaired.

Reports of Officers, Boards and Committees:

1. Ambulance Report – Tim McClellan was in attendance to report. The ambulance service is happy with Hometown Billing for their billing service. There are six new first responders and four of them are going on to become EMT's. The Lucas machine broke so a new one was ordered.
2. Fire Department Report – No one was in attendance to report, however there was discussion on the front door needing to be replaced on the fire hall and a railing needing to be installed on the front step. At the regular fire department meeting, Dan Krause announced he would be stepping down as Assistant Chief beginning January 1, 2026. Fire Chief Dan Wendt stated that he will be replacing the front door during the week of October 20th.
3. Maintenance Department – Kory Williams gave the report. City maintenance workers put new tracks on the Bobcat for winter, and they have been focusing on road clean-up, tree trimming, and brush mowing at the sewer ponds and Industrial Park.
4. The Financial Report was given by Holly Hoy. Councilor Thydean made a motion to approve the financial report, seconded by Councilor Sims and motion carried.

Unfinished Business

1. The Blandin Foundation Grant – Holly and Antonio have been working on a draft document to wrap up the Comprehensive Plan. Antonio is interested in helping the City of Littlefork apply for the Blandin Grant again to carry out some of the ideas brought forth by the public. One suggestion was that the International Falls school has a “hire a hitter” program, where a young person can be hired to help with household tasks. Another idea was to reach out to Pastor Andy Berry and ask for the confirmation kids to help with their community service hours required.
2. Little Fork River Watershed – Councilor Sims and Holly shared information from the recent meetings and different topics of discussion. The next meeting scheduled is Thursday, November 6th from 9:00 a.m. to noon. The topic will be Farms & Groundwater, and this is for the Advisory Committee.

New Business

1. LRIP application - Engineer Jason Chopp from Short Elliot Hendrickson called in during the council meeting. The grant application process is open again and he will help the city apply. This grant would include sidewalks and curbing costs. There is no cost to apply for the grant and if the city receives any money, it will be available in June or July. The city will need three letters of support and a resolution from the county to sponsor the City of Littlefork as a fiscal agent. Councilor Lehman made a motion to apply for the grant, seconded by Councilor Thydean and motion carried.

Miscellaneous

1. None

Adjournment

Councilor Lehman made a motion to adjourn the meeting at 7:37 p.m., seconded by Councilor Wendt, and the motion carried.

Attest: Holly Hoy, City Clerk

Mayor Mike Fort