

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK
IN THE COUNTY OF KOOCHICHING AND STATE OF MINNESOTA
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

Monday, June 16, 2025

Call to Order

Mayor Mike Fort called the meeting to order at 4:00 p.m. at City Hall, 901 Main Street.

Roll Call

Members Present: Mike Fort, Loren Lehman, Sara Wendt, Todd Thydean, and Whitney Sims

Members Absent: None

Others Present: Holly Hoy, Kory Williams and Lyle Larson

Pledge of Allegiance was recited.

Approval of Agenda/Additions

A motion was made by Councilor Wendt, seconded by Councilor Thydean, to approve the agenda with the following additions: Under New Business: Land Use training opportunity & Lyle Larson split property request.

Approval of Minutes

A motion was made by Councilor Lehman, seconded by Councilor Thydean, to approve May 15, 2025, Regular meeting minutes, with the following corrections: Eric Lund will not be logging the timber at Happyland, it would be Koochiching County, and the amount is not \$30,000 but up to \$30,000. The motion carried unanimously.

Consent Agenda

A motion was made by Councilor Wendt, seconded by Councilor Sims, and carried out unanimously, to approve the consent agenda.

1. Monthly Bills Allowed for April & May
2. Water sewer service terminations
3. Voyageur Country ATV Club May Meeting Minutes
4. Accept Thrift Shop donation of \$9800 to the ambulance service
5. Meeting Minutes from KTI May 7th & June 4th regular monthly meetings
6. Approve Scoops & Sprinkles seasonal peddler's license for Trina Boorman's ice cream/dessert truck
7. LCCMR Grant update – the City of Littlefork is no longer under consideration for the LCCMR grant

Public Hearings

- 1.

Petitions, Requests, and Communications

1. Kelly Meyers was on the agenda to discuss being the city's building inspector but was not in attendance

Reports of Officers, Boards and Committees:

1. Ambulance Report – No one was in attendance to report. Taxing District Board meeting minutes were provided.

2. Fire Department Report – No one was in attendance to report. Minutes of the May 12th & June 9th regular monthly meetings were provided, as well as minutes from the Annual Rural Directors meeting.
3. Maintenance Department – Kory Williams gave the report. Summer helpers Jenika Wills and Megan Hanley are doing a great job. They have recently been painting curbs all along Main Street. Materials were purchased and installed for one of the well houses, both are now up and running again. The main lift station was fixed last week. There was a question regarding the removal status of the broken sidewalk by KHS, but it was reported that maintenance staff at KHS requested that the sidewalk was not removed near Rainy Lake Medical Center.
4. The Financial Report was given by Holly Hoy. Cash balances, balance sheets and income statements were provided for the month of April 2025 and are on file at City Hall. A motion was made by Councilor Wendt, seconded by Councilor Lehman, to approve the financial report and the motion carried unanimously.
5. All-School Reunion – Sara Wendt reported on the various activities and gave a special thanks to the city maintenance crew for all their efforts in getting the town ready for extra activities. The road near the community building will be blocked off Saturday night, due to vendors selling their items and members of the All-School Reunion committee will be removing the road barricades after Saturday's activities. Bill and Linda Nordlund donated wood for a welcome sign to be made, and Jesse Lutgen was the artist. The sign was hung on the gazebo by the Veteran's Park.

Unfinished Business

1. The Blandin Foundation Grant – an update was given on progress for the Comprehensive Plan as well as information on last week's meeting at the community building. The consultant provided a link that can be emailed to anyone who missed the presentation. Holly Hoy and the consultant are set to follow up next week for the next step in the plan.

New Business

1. National Night Out – Sara Wendt will be discussing more at next month's council meeting, but the event would take place on the first Tuesday in August. More details to come.
2. City Ordinance regarding ATV's and dirt bikes on Main Street and city streets were reviewed and discussed due to multiple complaints received. The council requested follow up with the state on what their rules and regulations are. The age limit to operate the ATV's and dirt bikes is also being looked into.
3. Resolution 2025-9: Ambulance Department 2026 Budget & Tax Levy. Councilor Lehman made a motion to approve the ambulance budget and tax levy, seconded by Councilor Thydean and motion carried.
4. Resolution 2025-10: Approve Ambulance Department Officers. Councilor Wendt made a motion to approve ambulance department officers, seconded by Councilor Sims and motion carried.
5. Resolution 2025-11: Fire Department 2026 Budget & Tax Levy. Councilor Lehman made a motion to approve the fire department budget and tax levy, seconded by Councilor

Thydean and motion carried.

6. New Ordinance – 1st reading – regarding dissolving the CERC Joint Powers Agreement with ISD362. Section 171.04 of the City Code is hereby repealed in its entirety. A motion to proceed was made by Councilor Lehman, seconded by Councilor Wendt and motion carried.
7. Resolution 2025-12: Authorizing the City Administrator to file an application with the MN Management and Budget office for the purpose of an RV campground. Councilor Wendt made a motion to authorize the City Administrator to file an application, seconded by Councilor Lehman and motion carried.
8. Land use training opportunity – Councilor Sims suggested two people from the city attend this complimentary training on land use. The training is scheduled for Thursday August 14th. Kory Williams and Holly Hoy will be attending the training as suggested by the council and it will take place from 9:00 am to 3:30 pm at Voyageur's National Park Headquarters.
9. Lyle Larson requested permission to split one of his properties. Councilor Wendt made the motion to approve the split, seconded by Councilor Thydean and motion carried.

Miscellaneous

1. None

Adjournment

Councilor Lehman made a motion to adjourn the meeting at 4:37 p.m., seconded by Councilor Wendt, and the motion carried.

Attest: Holly Hoy, City Clerk

Mayor Mike Fort