

Dear New Water Customer:

Meter Deposit: The City of Littlefork requires a \$50.00 meter deposit on new water accounts. This amount stays on your account for a period of one year. If after one year your account has had no late payments, the deposit is refunded to you as a credit on your account. If your account is paid in full and you move out of the City limits, the \$50.00 will be refunded to you. In accordance with state law, your water account will be credited 3% interest on your meter deposit annually.

Water Meter Reading: Water meters are automatically read by the water department around the fifteenth of each month. The bill cards are in two parts. The right hand side of the card with your payment information should be returned to us before the 14th of the month.

Water Charge: Bills are based on actual usage from meter reading to meter reading. The minimum charge for water usage is \$42.50 for the first 1,000 gallons. There is a \$6.80 charge for each additional 1,000 gallons. Example: If you use 2,000 gallons in a month, your water charge will be \$49.30. If you use 3,000 gallons, your water charge will be \$62.90. New Water Service Installation Fee is \$250.00 plus the cost of materials.

Sewer Charge: The monthly charge is a flat fee of \$32.00. New Sewer Installation Fee is \$125.00 plus the cost of materials.

Billing/Due Dates: We mail the water and sewer bills between the 15th and 20th of each month. The bills are due the 14th of the following month. A 10% penalty is assessed on unpaid balances after the 14th.

E Bills/Epays: If you wish to receive your bill via e-bill and/or pay your bill online, visit the city website at www.cityoflittlefork.com to register. Additional fees apply for E-pay. No additional fees for E-bills.

Payment Options: You may pay your bill in person at the City Hall, 901 Main Street, Monday through Friday, 8:00 A.M. - 4:30 P.M. If we are not here, you can drop your payment and bill card in the locked mailbox in front of the building, or you can mail your payment to us. We do accept credit cards (an additional 3% fee is charged). If you are registered for E-Bills you may pay your bills online through E-pay or you may pay by any other method previously listed here. Bank Drafts from a checking or savings account are also available. Authorization forms are available at City Hall.

Water On/Off: Service interruption may occur for 1) Non-payment of utility bill. To have service reconnected, the account must be paid in full including disconnect and reconnect fees. 2) Customer request. Disconnection fee is \$50.00 and reconnection fee is \$50.00.

Water Testing Fee: The State of Minnesota charges all municipalities a quarterly "water testing fee" on all City water connections. This fee is charged out to our customers once a year, usually in June. It will be approximately \$9.72, depending on the number of active customers in our system.

If you have any questions regarding your bill, please call the City Clerk's office at 278-6710.

Thank you.
Littlefork Water Department

2/7/2022