

**MINUTES OF A REGULAR MEETING OF THE CITY OF LITTLEFORK  
IN THE COUNTY OF KOOCHICING AND STATE OF MINNESOTA  
INCLUDING ALL ACCOUNTS AUDITED BY SAID COUNCIL**

**Thursday, March 17, 2022**

**Call to Order**

Mayor Mike Fort called the meeting to order at 7:00p.m. at City Hall, 901 Main Street.

**Roll Call**

Members Present: Mike Fort, Kevin Sather, Loren Lehman, Quen Kennedy

Members Absent: Destry Hell

Others Present: Sonja Pelland, Tom Donahou, Kory Williams, Stephanie Fairchild

**Pledge of Allegiance** was recited.

A motion was made by Councilor Sather, seconded by Councilor Kennedy to approve the agenda with the addition of Jody Leidholm letter under correspondence. The motion carried 4-0.

**Approval of Minutes**

A motion was made by Councilor Lehman, seconded by Councilor Kennedy, to approve February 17, 2022 Regular Meeting Minutes. The motion carried 4-0.

**Consent Agenda**

A motion was made by Councilor Lehman, seconded by Councilor Kennedy, and carried 4-0, to approve the items on the consent agenda:

1. Approve Monthly Bills Allowed.
2. Water/Sewer shut-offs.
3. Approve liquor licenses: Mel's Corner Service 3.2 beer; Jackpine Savage Grill On Sale and Sunday On Sale; VFW 9614 On Sale and On Sale Sunday
4. Approve VFW gambling license renewal
5. Approve Fire Relief Association Bingo licenses for April 8, July 8 and 9, 2022.

**Public Hearings**

1. None.

**Petitions, Requests, and Communications**

1. A timeline for working with S.E.H. Engineering on an Airport Layout Plan was distributed to council members.
2. A letter from MN Department of Health on how to share information with the public regarding water sampling and testing was distributed to the council. The required information was published in the Littlefork Times.
3. A letter from Jody Leidholm with a list of things that frustrate him as a taxpaying resident of Littlefork was distributed to the council. The list was acknowledged, discussed, and is on file at City Hall.

**Reports of Officers, Boards and Committees:**

1. Ambulance Report – February run/call recap was provided and is on file at City Hall. Ambulance Chief Tom Donahou reported that the EMT class is currently happening in International Falls with three participants from Littlefork. Students will need 10 patient contact hours each. Staffing for keeping shifts filled is going well. Tom and Tim McClellan continue to offer CPR classes for various groups in the community.
2. Fire Department – February 14<sup>th</sup> meeting minutes were provided and are on file at City Hall.

3. Maintenance Department – Kory Williams reported that he and Jerry Anderson had been busy with snow removal and clearing out storm drains and digging out hydrants. The air compressor at the water plant is down and they are running on the backup compressor temporarily. They have also removed the Christmas wreaths from the light poles and will be replacing the winter banners shortly. Kevin Sather inquired about whether the white crossing lines on Main Street by the school could be repainted and wider. Kory stated this could be addressed as soon as weather is good enough to paint.
4. Liquor Report – Minutes of the February 17 and March 17 Liquor Committee meeting minutes were provided and are on file at City Hall. Sonja Pelland reviewed the cash and current bills for the store with the council.
5. The Financial Report was given by Sonja Pelland. Cash balances, balance sheets and income statements were provided for the month of February 2022 and are on file at City Hall. Liquor store revenues for the month of February were \$21,328.11. Expenses for the month were \$22,414.83, resulting in a loss of \$1,806.72 for the month. Sonja reviewed ARPA Funds, Small Cities Aid, and Street Maintenance Aid received by the city in 2021 and projected amounts for 2022 for council consideration of where they would like to direct funding. The council will consider road patching and repair needs and address those this summer as feasible. A list of current needs will be compiled before the next council meeting. A motion was made by Councilor Lehman seconded by Councilor Sather to approve the financial report. The motion carried 4-0.

### **Unfinished Business**

1. Small Town Tech proposal – The proposal has not yet been received and the council will hear the proposal at a later date.
2. Councilor Lehman made a motion, seconded by Councilor Kennedy, to re-designate the remaining portion of the gambling funds received in 2021 to be spent on playground equipment instead of cameras for the gazebo park as was previously designated. The motion carried 4-0.

### **New Business**

1. Resolution 2022-10: Authorizing LCCMR Grant Application - A motion was made by Councilor Sather, seconded by Councilor Lehman, and carried 4-0, to approve.
2. Resolution 2022-11: Re-establishing Precinct and Polling Place - A motion was made by Councilor Kennedy, seconded by Councilor Lehman, and carried 4-0, to approve.

### **Miscellaneous**

- 1.

### **Adjournment**

Councilor Kennedy made a motion, seconded by Councilor Sather to adjourn the meeting at 8:21p.m. The motion carried 4-0.

Attest: Sonja E. Pelland, City Clerk

Mayor Mike Fort